



# Meeting Minutes

## Island Park Area Chamber Board Meeting

Thursday, January 8, 2026 - 6 PM via Google Meet

**Attending:** Karen Rector, Jill Kelly, Jerry Brown, Peter Vlodyca (via phone), Adam Brubaker, Tony Peterson, Jarrod Bell, Jake Amen

**Excused:** Karen (Treasurer), Adam

## General Business

**Call to order** - Peter called to order at approx. 6:00pm.

**Approve Minutes** – Peter motioned, Jerry seconded

**Treasurer Report** - Balances - Total: \$79,092.60

- Checking-Bank of Idaho: \$19,000.17
- Community Fund: \$2,135.86
- Money Market #1: \$32,228.65
- Money Market #2: \$2,338.43
- Savings: \$23,389.49

Peter motioned, Jerry seconded

**Business Status, Taxes, Insurance:** Jake reported receipt of the annual board insurance renewal invoice for the amount: \$1,465. Authorization was requested to pay the invoice. Authorized for payment using existing signed checks.

## Open Business

### Winterfest & Bingo Event Updates

#### Venue & Logistics

- Café Sabor confirmed for Bingo Night (downstairs).
- Microphone and sound system at City and Cafe Sabor confirmed supplied by Jake
- Power availability confirmed.
- All logistics is coming together nicely

#### Ticket Sales

- Tickets are printed, collated, and being actively distributed.

- Venmo sales ongoing; photos of tickets will be used as proof of purchase.
- Multiple members reported active ticket sales and strong momentum.
- Posters with QR codes for tickets are being distributed across Island Park and surrounding areas.
- Tickets may be held by others on behalf of purchasers.

### **Bingo Prizes**

- Jerry Brown donated a TV to be used as the final bingo prize.
- Additional donated items include hats, hoodies, shirts, and swag from local businesses.
- Jill Kelly offered a donated golf package prize.
- Jarrod Bell will pursue rental certificates and potential lodging donations.
- Jake will pick up 4 \$50 dollar gift cards for prizes
- Tony Peterson will assist with prize bundling and presentation

## **New Business**

### **Fundraising & Grants (YTT)**

Jake shared that Chad developed a strong grant/funding proposal with potential funding of approximately \$35,000.

- Jake will present the proposal at the upcoming YTT meeting.
- Members involved in tourism were encouraged to attend and join.

### **Staffing / Hiring Discussion**

A discussion was held regarding future staffing needs.

- Jake expressed interest in shifting administrative and bookkeeping tasks to a part-time role.
- Proposed scope: ~10 hours per week to start.
- Jake will draft a proposed job description and compensation estimate for review.

### **Adjournment**

- **Motion: To adjourn the meeting.**
- **Motion by: Jarrod Bell**
- **Second by: Jerry Brown**

**Meeting adjourned at approximately 6:40 PM.**

**Next meeting will be held at Blue Buffalo on February 5th, 2026 @ 6PM**